

# USING YOUR BOOK

There are three sections in **Encounters – English here and now**. Each section has eight lessons and one review lesson. At the end of each section, there is extra Language Practice, and Language Reference.

**Check it out**  
Language from the previous lessons to practice.

**Socializing spot**  
Short informal exchanges for fun and cultural input.

**Listen and understand + location photos**  
Photos for speculation and discussion. They show Brazilians interacting with foreign visitors in their local environments. These photos contextualize the audio recordings.

**Focus**  
The content of the lesson.

**Consolidation**  
Listening and writing activities to check and consolidate the new language.

**Role-play**  
The texts of the audio recordings. Use them for active role-play.

**My language back-up**  
An easy-to-read summary of the new language in this lesson.

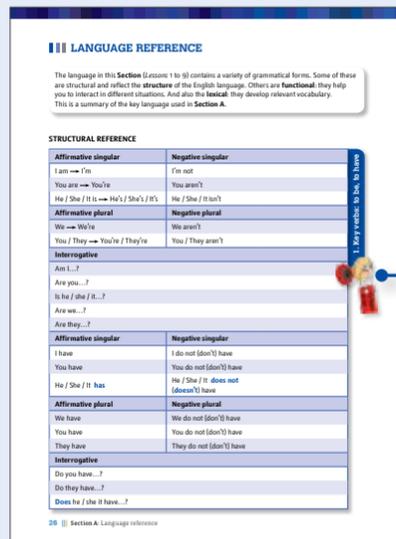
**Now I can...**  
After this lesson, you can do these things in English.

**Action research**  
Ideas and projects to connect the language in the classroom to English in the world outside.

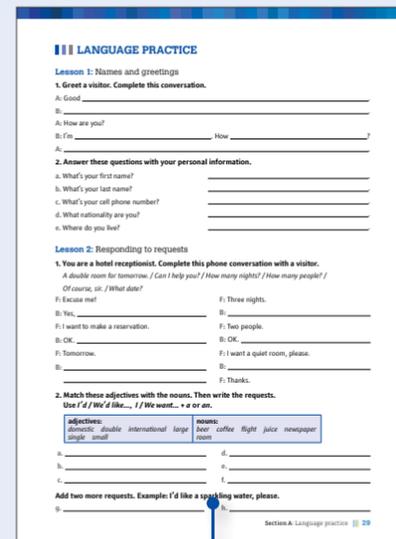
**Consolidation**  
Writing activities to reinforce and check the new language from this lesson.

## Language support and extension for self-study

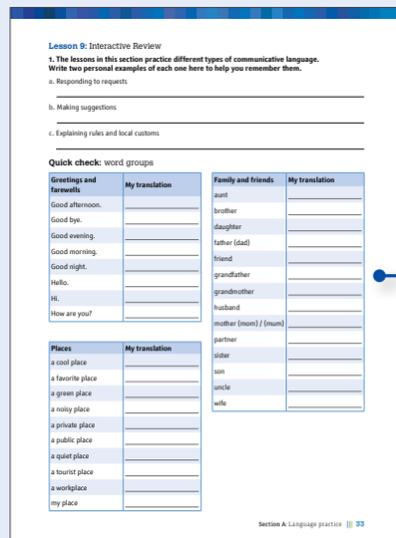
Extra support and practice in the three Language Practice and Language Reference sections.



**Language Reference: Grammar**  
The key grammar from the lessons in this section. Extra space to add your personal notes.



**Language Practice**  
Extra practice activities for every lesson, to do as homework.



**Language Reference: Quick check – word groups**  
Key vocabulary from the lessons in this section, in word groups. Extra space to add your translations.

## SECTION A

The lessons focus alternately on **fundamental language**, **functional language**, and **topic-based language**. All these different types of language are necessary for successful communication in English. These three different types are color-coded: fundamental is purple, functional is red, and topic-based is orange.

Lessons	Topics	Locations	PAGE
1	Names and greetings	Hotel reception / Doctor's room	8
2	Responding to requests	Bar / Café / Taxi	10
3	People and family	Café / Office social area	12
4	Numbers	On the phone / On a tour bus	14
5	Making suggestions	Hotel / Doctor's room	16
6	Places	Street / Office	18
7	Countries and nationalities	Street / Pharmacy	20
8	Explaining rules, behavior, and customs	Restaurant	22
9	Interactive Review	Hotel	24

<b>LANGUAGE REFERENCE</b> (structural, functional, and lexical syllabus) • Wh- questions • Possessives • Simple present tense (regular verbs) • Demonstratives • Making suggestions • Explaining rules • Key verbs: <i>to be, to have</i> (Simple present)	26
<b>LANGUAGE PRACTICE LESSONS 1 TO 9</b>	29
<b>QUICK CHECK:</b> word groups • Greetings and farewells • Family and friends • Places	33

**PLUS:**  
An alphabetical list of keywords

- AUDIO:** Material to listen and repeat.
- Pronunciation practice of chunks of language.
  - Language focus on key grammatical chunks of language.
  - Fluency practice with the conversations used in class.

**Both in class with your teacher, and at home for self-study (Listen and repeat), Encounters – English here and now provides on-going support for practical language learning.**

## SECTION B

The lessons focus alternately on **fundamental language**, **functional language**, and **topic-based language**. All these different types of language are necessary for successful communication in English. These three different types are color-coded: fundamental is purple, functional is red, and topic-based is orange.

Lessons	Topics	Locations	PAGE
10	Colors, sizes, and shapes	Bakery / Lost property office	34
11	Giving instructions and directions	Hotel room / Tour bus	36
12	Shopping	Music store / Computer store	38
13	Times and appointments	Doctor's office / Office on the phone	40
14	Asking for clarification	Tourism office	42
15	Work and free time	Office social area	44
16	The alphabet and spelling	Information desk	46
17	Checking preferences	Restaurant / Office social area	48
18	Interactive Review	Hotel elevator	50

<b>LANGUAGE REFERENCE</b> (structural, functional, and lexical syllabus) • Imperative • Prepositions of place • Frequency adverbs • Countable / Uncountable nouns • Talking about preferences	52
<b>LANGUAGE PRACTICE LESSONS 10 TO 18</b>	54
<b>QUICK CHECK:</b> word groups • Colors • Shapes and sizes • Times and appointments • Work • Key verbs (work)	59

## SECTION C

The lessons focus alternately on **fundamental language**, **functional language**, and **topic-based language**. All these different types of language are necessary for successful communication in English. These three different types are color-coded: fundamental is purple, functional is red, and topic-based is orange.

Lessons	Topics	Locations	PAGE
19	Days and dates	Office / Tourism office on the phone	60
20	Handling complaints and apologizing	Hotel room / Restaurant	62
21	Commercial transactions	Various locations	64
22	Months, seasons, weather, events	Tourism office	66
23	Making recommendations and comparisons	Café / Beach	68
24	Transportation and sightseeing	Tourism office / Street	70
25	Key language review: people	Social area	72
26	Functional review: communicating and problem-solving	Restaurant	74
27	General Review	Various locations	76

<b>LANGUAGE REFERENCE</b> (structural, functional, and lexical syllabus) • Comparative adjectives • <i>How</i> + adjective + verb • <i>Can</i> for ability or permission • Handling complaints • Describing preferences • Asking for information	78
<b>LANGUAGE PRACTICE LESSONS 19 TO 27</b>	80
<b>QUICK CHECK:</b> word groups • Days • Seasons • Transportation • Weather and climate • Key adjectives (transportation and sightseeing) • Key verbs (transportation and sightseeing)	85

<b>ALPHABETICAL LIST OF KEYWORDS</b>	86
<b>AUDIO TRACK LISTINGS</b>	88
<b>PRONUNCIATION PRACTICE</b>	89
<b>LANGUAGE FOCUS</b>	92